



Specialist Area: Local Government - s. 83 Special Consultative Procedures

Section 83 of the Local Government Act is relatively prescriptive in terms of the minimum standards for Councils seeking community input into significant decisions.

APR Services:

Strategic Planning

This is one of a series of APR information sheets available for download.

For more information about the range of APR Consultants services, please visit our website.

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Special Consultative Procedure (SCP) requirements include:

- That a Statement of Proposal (SOP) be prepared and formally adopted.
- That a Summary be prepared to give a fair representation of the major matters to be decided.
- That the Summary is distributed as widely as reasonably practicable, with full copies available at the council office and other locations.
- That public notice be given (including the deadline for submissions and opportunities to be heard).

APR Consultants can assist Councils with any or all aspects of s.83 requirements including:

- Audit checklist.
- Preparation of SOP and Summary in collaboration with key staff.
- Data entry of submissions.
- Summary of Submissions.

APR Consultants can also offer a range of further consultation methods if your council wishes to go beyond the minimum SCP requirements (eg, stakeholder workshops and community focus groups).

APR Consultants would be pleased to discuss your council's strategic support requirements.

Please contact paul.killerby@apr.co.nz or phone 0-7-349 8327.